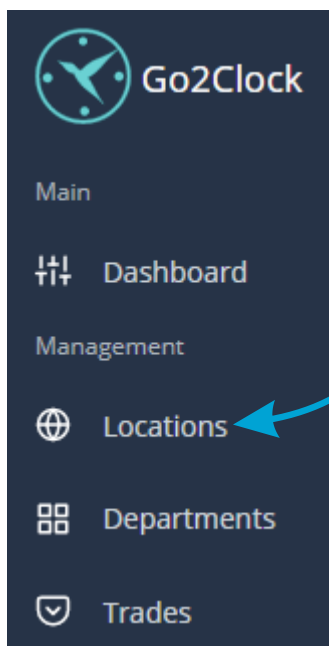
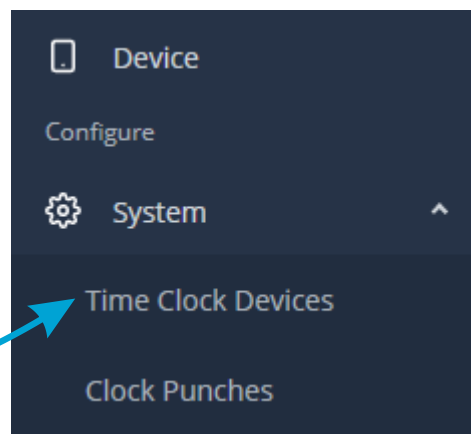


Visit [app.go2clock.com](http://app.go2clock.com) to sign up and to login

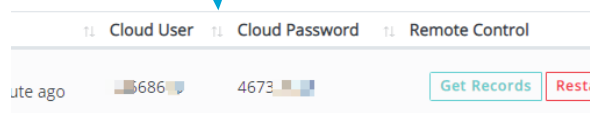


On the Go2Clock dashboard  
First setup your time clocks  
location

Next add your time clock to  
the system, you will need  
the correct 16 digit barcode  
serial number from the clock.



Once you have added the clock  
device, the system will give you  
the cloud username and password  
to set in the time clock.



## Configure the device

### Time Clock : Menu

The default admin login is from the keypad.  
Enter User: **0**, followed by OK key  
then enter Password: **12345** followed by OK key

### Network : Setup

To connect the clock to the internet enter the menu  
and press key 4 to enter network menu.

If connecting by network cable press 1 to configure.  
Set Option to 'Active' and Retrieve IP to 'DHCP'.  
Save settings to exit.

Or if connecting by WiFi press 2 to configure.  
Set Option to 'Active' and then scroll down and  
select option to 'choose WiFi'. Finish configuration  
and then Save settings to exit.

On the Network menu screen select 'Internet', key 3  
and make sure the WAN mode is correctly set for  
either WiFi or LAN internet.

This option may have been pre-configured before  
the clock shipped to you so may not need to be  
changed...

On the Network menu screen select 'Cloud', key 5  
and set the Users and Password to the ones given  
by the Go2Clock app from the setup clock menu.  
The server IP should be set to 'Manual Input'.  
The Input IP should be set to 'anviz.go2clock.com'.  
Note: Use FN key to switch text input mode.

